



## TUITION CANCELLATION

I \_\_\_\_\_ choose to cancel my child's tuition and enrollment in the following classes. I understand that in doing so I will be obligated to pay a re-registration fee if I choose to re-enroll in a later session.

**CHILD'S NAME:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

**CLASS:** \_\_\_\_\_

**CLASS:** \_\_\_\_\_

**CLASS:** \_\_\_\_\_

**CLASS:** \_\_\_\_\_

**REASON:** \_\_\_\_\_

Please note, your request will **NOT** be recorded and applied for the current month. This cancellation sheet **MUST** be turned into the front desk **BEFORE** the 15<sup>th</sup> of the current month in order for it to be applied towards the following month. You will receive a confirmation email and/or phone call confirming your cancellation. If you do not receive confirmation within 2 business days of your submittal please call us at 858-613-1155. You may also submit by fax at 858-613-1145. Thank you.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

OFFICE  
USE ONLY